

## ***Tips for writing up the Ice Racing certificates***

- For the Endurance Plate and Sprint Cup, each individual skater receives a certificate as well as a trophy.
- For the Sprint Cup relays, the winners get a trophy but no certificate, the members of the remaining teams receive a certificate but no trophy.

Certificates aren't cheap, so the aim is not to waste them.

Based on my experience, following are notes on the most efficient way to deal with them.

### **After racing starts**

Write the name and division (entered rather than raced) on each certificate. The list will be provided after all the skaters have reported their presence. The list will be in skater within division sequence. If not, sort the certificates into division sequence.

If you do this job before racing starts, you may write in a name for someone who doesn't arrive on the day.

Make it your business to know which divisions have been combined.

### **After racing ends**

Hang around by the door of the Lynx room to get the result printouts from Margaret. Make sure she knows that you are waiting for them.

Margaret's list will be numbered 1 to nn, depending on the number of skaters in the division.

Within each list, there could be skaters from two divisions.

If you have a combined division list, then work out which skaters are from one or the other division. (I use the certificates or my racer list for this and choose the smallest division to identify the skaters from one division (the remainder will be from the other division, rarely would we combine 3 divisions).

Work out the placings (1, 2, 3 etc) for one of the divisions. Then re-place the skaters from the other division.

For example:

Skater name	Margaret's race results	<i>Division entered</i>	<i>Certificate placings</i>
Skater A	1	<i>Senior</i>	<i>1st</i>
Skater F	2	<i>Senior</i>	<i>2nd</i>
Skater C	3	<i>Junior</i>	<i>1st</i>
Skater B	4	<i>Senior</i>	<i>3rd</i>
Skater E	5	<i>Junior</i>	<i>2nd</i>

Write the resulting place on each certificate and keeping them in groups, put them on the result table with the division's trophies.

### **Certificates for Relays**

This is a bit less organised. You should be able to get from the coaches (or Maggie) which skaters are in which relay team. You can only write out relay certificates after the relay is over as you won't know who has won. In the case of these certificates you will enter the skater's name (as normal) for Division, it's the division + Relay (e.g. Junior Relay) and their placing.